



THE
ARBUTUS
CLUB

INFANT TODDLER EDUCATOR (ITE) - PART-TIME

The Arbutus Club has been a landmark in Vancouver since 1964. Today, we are a modern recreation complex with first class food and beverage services. Our vast range of facilities and programs, coupled with unparalleled service, have earned us a reputation as one of Canada's finest premier Private Clubs. Our motto is 'Putting Families First' and we value a happy and safe work environment.

We are looking for an energetic Early Childhood Educator to work in our Children's Centre. This is a part-time position within our Recreation Services department at the Club. This is a part-time position and the hours will vary based on the operational needs of the Club. Shifts will be on **Monday-Friday between 8:30AM – 12:30PM.**

Duties & Responsibilities

- Helping lead teacher plan and implement age appropriate activities for children of ages 1 to 3 years old
- Preparing materials for the classes and setting up an engaging environment for toddlers
- Building rapport and establishing respectful relationships with the children, Members, and Staff
- Substituting in pre-school or childminding rooms as needed
- Attending staff professional development meetings as required
- Maintain regular attendance, punctuality and comply with Arbutus Club Staff Policies
- Other related duties as assigned by Management

Requirements & Qualifications

- Valid Infant Toddler Educator certificate and Early Childhood Educator Certificate or Diploma required
- Valid Montessori Diploma considered an asset
- Successful completion of a Criminal Record Check
- Passionate about working with children of 2-3yrs in an Infant Toddler and ECE preschool setting, including appropriate skills in development, guidance and discipline
- Positive personality and willing to go the extra mile to make Members and Children happy

Join the Club

- Competitive hourly rate based on experience
- Free on-site staff parking and corporate discount for local gym membership
- Staff events, training and opportunities to move and grow within the Club
- Work with a fun, diversified team who are passionate about customer service
- Be part of Canada's leading private family Club!

Applicants may submit a Resume with a Cover Letter to: hr@arbutusclub.com