



UTILITY-RECEIVER / HOUSEMAN – PART-TIME

The Arbutus Club has been a Vancouver landmark since 1964. Today, we are a modern recreation complex with first class food and beverage services. Our vast range of facilities and programs, coupled with unparalleled service, have earned us a reputation as one of Canada's finest premier Private Clubs. Our motto is 'Putting Families First' and we value a happy and safe work environment.

Duties & Responsibilities

The position's hours will vary depending upon operational needs of the Club, which include evenings and weekends. The duties will include the following tasks:

- Perform room set-ups and take downs for variety of functions at the Club
- Receive and pick up deliveries for all departments and allocate them to appropriate designations
- Assist maintenance, janitorial, and laundry staff as required
- Provide exceptional standard of service to Members and Staff by responding to radio requests promptly (i.e. unlocking doors, picking up deliveries, spot clean up, etc.)
- Other related duties and tasks as assigned by Management

Requirements & Qualifications

- Must be able to lift and carry heavy objects, walk long distances over the day and stand for long periods of time
- Must be able to work from indoor to outdoor environments and take directions from multiple sources
- Strong ability to work independently as well as be a key team player
- Demonstrated judgement and initiative in making decisions within established guidelines as required
- Previous training in the Hospitality industry and/or work experience within a hotel or recreation setting preferred

Join the Club

- Competitive starting hourly rate with gradual increases after 6 months and 12 months of service
- Free onsite employee parking and corporate discount for gym memberships
- Career opportunities to grow and move within the company
- Incredible work environment with a fun and diversified team of individuals
- Be part of Canada's leading private family Club!

Applicants may submit a Resume with a Cover Letter, in Word or PDF format by **September 13, 2019** to: hr@arbutusclub.com.

We thank all applicants for their interest in The Club. However, only those selected for further consideration will be contacted. No phone calls please. Visit our Website at www.arbutusclub.com.

Posted: August 23, 2019