



THE  
ARBUTUS  
CLUB

## EARLY CHILDHOOD EDUCATOR - PART-TIME

The Arbutus Club has been a landmark in Vancouver since 1964. Today, we are a modern recreation complex with first class food and beverage services. Our vast range of facilities and programs, coupled with unparalleled service, have earned us a reputation as one of Canada's finest premier Private Clubs. Our motto is 'Putting Families First' and we value a happy and safe work environment.

We are looking for an energetic Early Childhood Educator to work in our Children's Centre. Must have a desire to work with children 2-5 years old in a ECE and Montessori preschool setting, including appropriate skills in development, guidance and discipline. The hours for this position will be from **Monday to Thursday from 8:45am to 12:15pm**, with potential for more hours on evenings and weekends.

### Duties & Responsibilities

- Assist with children ages 2 to 5 years old in a ECE and Montessori preschool setting
- Provide quality childcare in an inclusive, multi-cultural, and cooperative team environment
- Deliver high-quality, creative, age-appropriate programs based on the Club's Children's Centre standards
- Prepare snacks, class matures, and any setup and cleanup of the room
- Establish rapport and respectful relationships with Children, Members, and Staff
- Maintain regular attendance records and communicate with parents of progress and concerns
- Supervise and ensure the safety and well-being of the children
- Other related duties as assigned by Management

### Requirements & Qualifications

- Early Childhood Education certification is required
- Montessori Training considered an asset
- First AID & CPR certification
- Previous experience working with children in a pre-school group setting
- Criminal Record Check required

### Join the Club

- Competitive starting hourly rate based on experience
- Free onsite complimentary staff parking
- Discount on food purchases at the Bistro
- Corporate discounts on local gym memberships
- Work with a fun, diversified team of individuals who are passionate about education and children
- Be part of Canada's leading private family Club!

Applicants may submit a Resume with a Cover Letter, in Word or PDF format to: [hr@arbutusclub.com](mailto:hr@arbutusclub.com)

We thank all applicants for their interest in The Club; however, only those selected for further consideration will be contacted. No phone calls please. Visit our website at [www.arbutusclub.com](http://www.arbutusclub.com).