



ASSISTANT BISTRO MANAGER – FULL-TIME

The Arbutus Club has been one of Vancouver's landmark since 1964. Today, we are a modern recreation complex with first class food and beverage services. Our vast range of facilities and programs, coupled with unparalleled service, have earned us a reputation as one of Canada's finest premier Private Clubs. Our motto is 'Putting Families First' and we value a happy and safe work environment.

Duties & Responsibilities

This is a **Full-Time management** position that will support in maintaining the growth of The Bistro Café, our fast-paced family-oriented cafeteria at the Club. The ideal candidate will be able to work flexible hours, including evenings and weekends, according to the business needs. Reporting to the Bistro Manager, the duties of this position will entail:

- General floor management – ensuring food quality, timing and service standards are met
- Training and supporting staff, including ensuring opening & closing duties are complete
- Mediating staff and Member conflicts or complaints
- Performing all Server/Cashier duties as needed and during peak hours
- Delegating and organizing duties according to the needs of the operation
- Coordinating orders and deliveries with product suppliers and ensuring proper stock levels and rotation

Requirements & Qualifications

- Passion for providing great service and a hands-on approach
- Previous supervisory and server experience, preferably in busy cafeteria style outlet
- Applicants must have strong interpersonal, problem solving and communication skills
- Able to work evenings and weekends in a fast-paced environment
- Must be able to stand for long periods of time and carry up to 30lbs

Join the Club

- Competitive salary based on experience and qualifications
- Comprehensive benefits package, including company paid MSP and full Medical/Dental coverage
- Free onsite employee parking and corporate discount for gym memberships
- Be part of one of the leading private family Clubs in Canada!

Applicants may submit a Resume with a Cover Letter, in Word or PDF format, referring to "Assistant Bistro Manager", to: hr@arbutusclub.com.

We thank all applicants for their interest in The Club. However, only those selected for further consideration will be contacted. No phone calls please. Visit our Website at www.arbutusclub.com.